

### BASIC QUALIFICATIONS

#### ENGAGEMENT

- A strong interest in, and commitment to, the mission, vision, and core values of YWCA Helena. Understand and follow issues pertaining to racial and social justice, women's empowerment and issues directly affecting women, and issues of housing insecurity and economic stability for women.

#### LEADERSHIP

- Extensive professional experience with leadership accomplishments in business, government, philanthropy or the non-profit sector combined with willingness to access personal and professional networks on behalf of YWCA Helena.
- Personal qualities of integrity, credibility, and a passion for improving the lives of others.

#### COLLABORATION

- Savvy diplomatic skills and a natural affinity for building consensus among diverse individuals.
- Confident networking skills and a natural affinity for cultivating relationships that benefit YWCA Helena financially or otherwise.

In addition to the qualifications above, YWCA Helena is seeking candidates who have:

- Prior board experience or staff leadership with a nonprofit organization.
- Expertise in finance, accounting, audit, and/or communication and development experience.
- Experience or representation with the diversity that makes up Montana.

### GENERAL RESPONSIBILITIES

#### ENGAGEMENT

- Attendance and active engagement is critical for YWCA Helena to capture its mission. Meetings are held on even months, on the 4th Wednesday at 4:30 pm.
- Members of the Board of Directors must actively participate in the management of the organization, including attending meetings of the Board of Directors, evaluation reports, reading meeting minutes and other applicable activities.
- Members will serve on at least one Board committee.

#### LEADERSHIP

- Carry out the decisions of the Board.
- Establish and review strategic plan and goals.
- Actively engage as a thought partner and leader with Board members and agency leadership.
- Establish and review strategic plan and goals.

#### COLLABORATION

- Work with and support the Executive Director to support the mission of the YWCA and implement the decisions of the Board.
- Communicate with and help other Board members and the Executive Director.
- Actively engage as a thought partner and leader with Board peers and agency leadership on assigned committees and work groups.
- Actively engage to create a financially stable and solvent YWCA Helena.

#### INVEST

- Make a financial gift that is significant and meaningful.
- Become knowledgeable about YWCA Helena including the services provided and the role the agency in Helena and the State. Directors will follow trends and relevant issues pertaining to racism, women and families, and homelessness.
- Recruit donors and volunteers who are willing to contribute to the work of YWCA and its Board of Directors.

Name	
Address	
Phone (cell & home)	
Preferred Email	

Place of Employment	
Title	
Work email & Phone	

Why are you interested in serving on YWCA Helena's Board of Directors?	
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Please describe your educational and professional background. Please include any training, endorsements, and certifications you may hold.	
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Do you have experience in serving women, children, or underrepresented populations? If yes, please explain	
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Please list you volunteer experience. Please include organization name, title, and dates.	
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Please tell us about the specialized skills and experiences you would bring to YWCA Helena.

Please share how much time you are able to commit to YWCA Helena each month.

### In what board committees and areas of expertise would you like to participate?

Governance and Nominations	<input type="checkbox"/>	Program	<input type="checkbox"/>
Finance	<input type="checkbox"/>	Resource Development	<input type="checkbox"/>
Racial and Social Justice	<input type="checkbox"/>	Building and Assets	<input type="checkbox"/>

### Age

Under 21	<input type="checkbox"/>
21-30	<input type="checkbox"/>
31-40	<input type="checkbox"/>
41-50	<input type="checkbox"/>
50-65	<input type="checkbox"/>
65+	<input type="checkbox"/>

Ethnicity / Ethnicities

Preferred pronouns

**Please initial your acknowledgment of each statement, then sign and date below.**

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I understand that to serve as a Board Member I must have regular attendance and involvement with the Board and agency activities as defined in the agency's bylaws and the Qualifications and Responsibilities in this application.

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I understand that to serve as a Board Member of YWCA Helena I must give a meaningful and significant gift.

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I understand that as a Board Member of YWCA Helena I am expected to lead or assist in developing new or continuing resources to the organization.

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I understand as a Board Member of YWCA Helena I am bound by nonprofit laws, regulations, and industry best practices as described by Federal and State government.

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I understand that as a Board Member of YWCA Helena I have a responsibility to apprise the Board and Executive Director of any conflicts of interest and will disclose conflicts annually.

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I understand that as a Board Member of YWCA Helena I must keep up to date in my knowledge of the bylaws, financial reports, meeting minutes, and other documents pertaining to the operations of YWCA Helena. I will devote the necessary time to stay current and be prepared by having read the Board meet packet prepared by the Executive and my Board peers .

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Signature: \_\_\_\_\_ Date \_\_\_\_\_